

Approval for Representation by an Agent

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Agent's Name]

[Agent's Company]

[Agent's Address]

[City, State, Zip Code]

Dear [Agent's Name],

We are pleased to inform you that [Your Company Name] has approved your representation as our agent for [specific products/services]. This approval is effective as of [start date] and will remain in effect until [end date], unless terminated earlier in accordance with the agreement.

We believe that your expertise and commitment will significantly benefit our objectives and enhance our market presence in [specific area or market].

Please acknowledge your acceptance of this appointment by signing and returning the attached copy of this letter.

Thank you for your cooperation, and we look forward to a successful partnership.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title]

[Your Company]

Enclosure: Acceptance Copy