

Letter of Acknowledgment of Agent Representation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Agent's Name]

[Agent's Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Agent's Name],

I am writing to formally acknowledge the representation agreement between myself and [Agent's Agency Name], effective as of [Insert Start Date]. I appreciate your services and look forward to a successful collaboration.

This letter serves to confirm that I grant you the authority to act on my behalf in all matters related to [state specific area of representation, e.g., real estate transactions, business negotiations, etc.].

Thank you for your professionalism and dedication. Please feel free to contact me for any further information or updates.

Sincerely,

[Your Name]