

# Confirmation of Renovation Architectural Plan

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to confirm the receipt and approval of the architectural plan for the renovation project at [Project Address]. This confirmation ensures that we are in agreement with the proposed designs and specifications outlined in the document submitted on [Submission Date].

Please proceed with the next steps as outlined in our previous communications. Should you have any further questions or require additional information, feel free to contact us at your earliest convenience.

Thank you for your cooperation and attention to detail in this project. We look forward to seeing the successful execution of the renovation plan.

Sincerely,

[Your Name]

[Your Position]

[Company Name]