Confirmation Letter

Date: [Insert Date]
To,
[Client's Name]
[Client's Address]
Subject: Confirmation of Interior Architectural Plan
Dear [Client's Name],
We are pleased to confirm the acceptance of the interior architectural plan for your project located at [Project Address].
The details of the plan are as follows:
 Project Name: [Project Name] Design Concept: [Brief Description] Proposed Completion Date: [Date] Total Area: [Area]
Please review the attached documents and confirm your acceptance by signing and returning the enclosed copy of this letter.
Thank you for choosing us for your interior design project. We look forward to bringing your vision to life.
Best Regards,
[Your Name]
[Your Position]
[Company Name]
[Contact Information]
Attachment: Interior Architectural Plan