

Confirmation of Commercial Architectural Plan

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to confirm the receipt of your commercial architectural plan for [Project Name/Description]. We appreciate the opportunity to work with you on this project.

Our team has reviewed the submitted documents and we would like to proceed with the next steps. Please find below the details of the plan:

- Project Name: [Project Name]
- Plan Submission Date: [Submission Date]
- Expected Completion Date: [Expected Completion Date]
- Lead Architect: [Architect's Name]

Should you have any questions or require further information, please do not hesitate to contact us at [Contact Information]. We look forward to collaborating with you to bring your vision to life.

Thank you for entrusting us with this significant project.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[Contact Information]