

Dear [Donor's Name],

We hope this message finds you well. As we embark on our [Campaign Name] capital campaign, we want to take a moment to express our gratitude for your generous pledge of [Pledge Amount] made on [Pledge Date]. Your support is vital in helping us achieve our goals.

As we approach the next phase of the campaign, we would like to remind you of your commitment. To ensure that we stay on track, we kindly ask you to fulfill your pledge by [Deadline Date]. Your contributions will greatly impact our [specific purpose of the campaign, e.g., building a new facility, expanding our programs].

If you have already sent your contribution, please disregard this reminder. However, if you need any assistance or wish to discuss your pledge, feel free to reach out to us at [Contact Information].

Thank you once again for your generous commitment. Together, we are making a difference!

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Contact Information]