

Letter of Acknowledgment

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your application for beneficiary allocation has been reviewed and approved. This letter serves as an acknowledgment of your allocation under [Program Name/Policy].

Details of your allocation are as follows:

- Beneficiary Name: [Beneficiary Name]
- Allocation Amount: [Allocation Amount]
- Effective Date: [Effective Date]
- Duration: [Duration]

Please keep this letter for your records. If you have any questions or require further assistance, do not hesitate to contact us at [Contact Information].

Thank you for your attention.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]