

Access Allowance Confirmation

Dear [Recipient's Name],

We are pleased to confirm your access allowance for the [System Name]. Your login credentials have been successfully created, and you are authorized to access the system.

Login Details:

- **Username:** [Your Username]
- **Password:** [Temporary Password]

Please ensure that you change your password upon your first login to maintain the security of your account.

If you experience any issues logging in, feel free to reach out to the IT support team at [Support Email] or [Support Phone Number].

Thank you for your attention.

Sincerely,

[Your Name]

[Your Position]

[Your Company]