

Letter of Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We would like to formally acknowledge the receipt of the trade agreement dated [Insert Agreement Date]. We have thoroughly reviewed the terms outlined in the agreement and are pleased to proceed with the outlined collaboration.

We appreciate your commitment to this agreement and look forward to a mutually beneficial partnership. Should you have any questions or require further information, please feel free to reach out.

Thank you for your trust in us.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]