Asset Delivery Confirmation

Date: [Insert Date]
To: Client A
Address: [Insert Client Address]
Dear [Client Name],
We are pleased to confirm the delivery of the following assets as per our agreement:
 Asset Description 1 - [Details] Asset Description 2 - [Details] Asset Description 3 - [Details]
The assets were delivered on [Delivery Date] by [Delivery Method]. Please confirm receipt of these assets by signing below.
Thank you for your continued partnership.
Sincerely,
[Your Name]
[Your Position]
[Your Company]
Signature:
Date: