

Letter of Confirmation for Research Collaboration

Date: [Insert Date]

To:

[Recipient's Name]

[Recipient's Title]

[Recipient's Institution]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to confirm our collaboration on the research project titled "[Project Title]." This partnership aims to explore [briefly describe the research focus or objectives].

As discussed, the key objectives of our collaboration will include:

- [Objective 1]
- [Objective 2]
- [Objective 3]

Our teams will work together to contribute to the research outcomes and share resources effectively. The timeline for this project will be [insert timeline], and we anticipate that initial findings will be available by [insert date].

Please confirm your acceptance of this collaboration by signing below and returning a copy of this letter.

Sincerely,

[Your Name]

[Your Title]

[Your Institution]

[Your Address]

Accepted by:

[Recipient's Name]

[Recipient's Title]

[Recipient's Institution]