

Stock Confirmation Letter

Date: [Insert Date]

To: [Customer Name]

[Customer Address]

[City, State, Zip Code]

Dear [Customer Name],

We are pleased to confirm your order with us. Below are the details of your stock order:

Order Number: [Order Number]

Product Name: [Product Name]

Quantity Ordered: [Quantity]

Order Date: [Order Date]

Expected Delivery Date: [Delivery Date]

Thank you for your purchase. If you have any questions, please do not hesitate to reach out.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]