

Charitable Donation Letter

[Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Charity Name]

[Charity Address]

[City, State, ZIP Code]

Dear [Charity Name],

This letter is to confirm that I made a donation to your organization on [Donation Date]. The details of my donation are as follows:

- **Donation Amount:** \$[Amount]
- **Donation Type:** [Cash/Donated Goods]

I understand that this contribution is tax-deductible and I will retain this letter for my records.

Thank you for the important work that you do.

Sincerely,

[Your Name]