

# Confirmation Receipt

Date: [Insert Date]

To: [Sponsor's Name]  
[Sponsor's Address]

Dear [Sponsor's Name],

We are pleased to acknowledge the receipt of your generous sponsorship support for [Event/Project Name]. Your contribution of [Amount] received on [Date received] will significantly impact our efforts toward [brief description of the project or cause].

Thank you for your commitment and support. We look forward to keeping you updated on our progress and the positive effects of your sponsorship.

If you have any questions, please do not hesitate to contact us at [Your Contact Information].

Warm regards,

[Your Name]  
[Your Position]  
[Organization Name]  
[Organization Address]