

Confirmation of Award Nomination

Date: [Insert Date]

Dear [Nominee's Name],

We are pleased to inform you that you have been nominated for the [Name of Award] in recognition of your outstanding academic performance and dedication to excellence. Your achievements have inspired both your peers and faculty, and this nomination is a testament to your hard work and commitment.

The selection committee will review all nominations, and the award ceremony is scheduled to take place on [Date of Ceremony]. Further details regarding the event will be sent to you as we approach the date.

Congratulations on this well-deserved recognition!

Sincerely,

[Your Name]

[Your Position]

[Your Institution]