

# Letter of Acknowledgement for Study Involvement

Date: [Insert Date]

[Your Name]  
[Your Position/Title]  
[Your Institution/Organization]  
[Your Address]  
[City, State, Zip Code]

[Participant's Name]  
[Participant's Address]  
[City, State, Zip Code]

Dear [Participant's Name],

We would like to express our heartfelt gratitude for your participation in our study titled "[Study Title]." Your valuable insights and contributions have been instrumental in furthering our research goals.

Your involvement is greatly appreciated, and it plays a crucial role in enhancing the understanding of [briefly describe the study's focus]. We acknowledge your time and effort, and we assure you that all the information collected will be kept confidential and used solely for research purposes.

Should you have any questions or require further information about the study, please do not hesitate to contact me at [Your Contact Information].

Thank you once again for your participation and support.

Sincerely,  
[Your Name]  
[Your Position/Title]  
[Your Institution/Organization]