

Confirmation of Software Licensing Terms

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company/Organization Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Company/Organization Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to confirm the licensing terms for [Software Name] as discussed. Below are the details regarding the software licensing agreement:

- **License Type:** [e.g., Single User, Enterprise, etc.]
- **License Duration:** [e.g., 1 Year, Perpetual, etc.]
- **Number of Licenses:** [e.g., 5 Licenses, Unlimited, etc.]
- **Support and Maintenance:** [e.g., Included, Additional Cost, etc.]
- **Pricing:** [e.g., Total Amount, Payment Terms, etc.]

Please review the terms and let us know if you have any questions or require further clarifications. Your acceptance of these terms will be appreciated.

Thank you for choosing [Your Company/Organization Name] for your software needs.

Sincerely,

[Your Name]
[Your Position]
[Your Company/Organization Name]