

Lease Confirmation

Date: [Insert Date]

Dear [Guest's Name],

We are pleased to confirm your short-term rental reservation for the property located at [Property Address]. Below are the details of your lease:

Rental Details:

- Check-in Date: [Insert Check-in Date]
- Check-out Date: [Insert Check-out Date]
- Total Nights: [Insert Number of Nights]
- Rental Rate: [Insert Rental Rate]
- Deposit Paid: [Insert Deposit Amount]
- Balance Due: [Insert Balance Amount]

Payment Information:

Please ensure that the remaining balance is paid by [Insert Due Date].

Contact Information:

For any questions, feel free to reach out at [Insert Contact Email] or [Insert Contact Phone Number].

Thank you for choosing our property for your stay. We look forward to welcoming you!

Best Regards,

[Your Name]

[Your Company's Name]

[Your Contact Information]