

# Donation Verification Letter

Date: [Insert Date]

To Whom It May Concern,

This letter serves as verification that we have received a donation from:

**Donor's Name:** [Insert Donor's Name]

**Donor's Address:** [Insert Donor's Address]

**Donation Amount:** [Insert Amount]

**Donation Date:** [Insert Date]

**Description of Donation:** [Insert Description]

We sincerely appreciate your generous contribution, which will be used to [insert purpose of donation]. Your support plays a crucial role in our efforts to [insert mission or cause].

If you have any questions, feel free to contact us at [Insert Contact Information].

Thank you once again for your support.

Sincerely,

[Your Organization Name]

[Your Name]

[Your Position]

[Contact Information]