

Charitable Contribution Confirmation

Date: [Insert Date]

Dear [Donor's Name],

On behalf of [Organization's Name], I would like to express our sincere gratitude for your generous contribution of [amount] on [date of contribution]. Your support is invaluable in helping us achieve our mission to [briefly describe mission or purpose of the organization].

This letter serves as a confirmation of your donation. Please retain it for your records as it can be used for tax purposes. Our tax ID number is [insert tax ID number].

Thank you once again for your support. Together, we can make a difference in the lives of those we serve.

Sincerely,

[Your Name]

[Your Position]

[Organization's Name]

[Contact Information]