

Letter of Confirmation of Legal Representation

[Your Name]
[Your Firm's Name]
[Your Firm's Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Client's Name]
[Client's Address]
[City, State, Zip Code]

Dear [Client's Name],

This letter serves as a formal confirmation of our legal representation in relation to the real estate transaction concerning the property located at [Property Address].

As your legal representative, I will assist you with the following:

- Negotiating the terms of the sale/purchase
- Reviewing and preparing necessary legal documents
- Ensuring compliance with local real estate laws
- Providing advice throughout the transaction process

Please feel free to reach out to me at any time should you have any questions or require further clarification. I look forward to working with you on this matter.

Sincerely,

[Your Name]
[Your Position]
[Your Firm's Name]