

Letter of Confirmation of Legal Representation

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Client's Name]
[Client's Address]
[City, State, Zip Code]

Dear [Client's Name],

We are pleased to inform you that we have officially accepted your case regarding the personal injury incident that occurred on [Insert Date of Incident]. This letter serves as confirmation of our legal representation in this matter.

As your legal representatives, our firm will take all necessary steps to protect your rights and pursue just compensation for your injuries. We are committed to providing you with the highest level of service and support throughout the legal process.

Please feel free to reach out to us at any time should you have questions or need further information. We look forward to working with you on your case.

Sincerely,

[Your Name]
[Your Title]
[Law Firm's Name]
[Law Firm's Address]
[City, State, Zip Code]