Course Registration Verification

Date: [Insert Date]

To Whom It May Concern,

This letter is to confirm the registration of the following student:

Student Name: [Insert Student Name]

Student ID: [Insert Student ID]

Course Title: [Insert Course Title]

Course Code: [Insert Course Code]

Semester: [Insert Semester]

Please feel free to contact us for any further information.

Thank you.

Sincerely,

[Insert Your Name]
[Insert Your Title]
[Insert Institution Name]
[Insert Contact Information]