Receipt Confirmation

Date: [Insert Date]

[Your Organization]

[Contact Information]

To: [Recipient's Name]
Address: [Recipient's Address]
Dear [Recipient's Name],
We hereby confirm the receipt of your payment for the fees as detailed below:
 Amount Paid: [Insert Amount] Payment Method: [Insert Payment Method] Date of Payment: [Insert Date of Payment] Invoice Number: [Insert Invoice Number]
Thank you for your prompt payment. If you have any questions or need further assistance, please do not hesitate to contact us.
Sincerely,
[Your Name]
[Your Position]