

Letter of Acceptance of Service Contract

Date: [Insert Date]

To,

[Service Provider's Name]

[Service Provider's Address]

Dear [Service Provider's Name],

We are pleased to inform you that we accept the service contract dated [Insert Contract Date] for [Insert Description of Services]. After reviewing the terms and conditions, we are satisfied with the outlined scope and terms.

Please find attached a signed copy of the agreement for your records. We look forward to a productive collaboration.

Thank you for your services.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[Your Contact Information]