

# Volunteer Engagement Verification

Date: [Insert Date]

[Your Organization's Letterhead]

To Whom It May Concern,

This letter is to verify that [Volunteer Name], residing at [Address], has been engaged as a volunteer with [Organization Name] from [Start Date] to [End Date]. During this period, [he/she/they] contributed [number of hours] hours in various capacities, including [brief description of volunteer duties].

We appreciate [his/her/their] commitment and dedication to our cause and the community. [Volunteer Name] has been instrumental in our efforts to [mention specific projects or objectives].

If you require any further information, please do not hesitate to contact us at [Organization's Contact Information].

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Phone Number]

[Email Address]