

Notification of Interview Date Confirmation

Dear [Candidate's Name],

We are pleased to inform you that your interview has been scheduled as follows:

Date: [Date]

Time: [Time]

Location: [Company Address or Virtual Meeting Link]

Please confirm your availability for this date and time by replying to this email.

We look forward to meeting you and discussing your application further.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]