

Dear [Candidate's Name],

We are pleased to confirm your interview for the [Job Title] position at [Company Name]. Below are the details of your interview:

**Date:** [Interview Date]

**Time:** [Interview Time]

**Location:** [Interview Location]

Please feel free to reach out if you have any questions or need to reschedule. We look forward to meeting you!

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]