

Reservation Confirmation

Dear [Guest Name],

Thank you for choosing [Hotel Name] for your stay during the [Event Name]. We are pleased to confirm your reservation with us.

Reservation Details:

- **Name:** [Guest Name]
- **Check-in Date:** [Check-in Date]
- **Check-out Date:** [Check-out Date]
- **Room Type:** [Room Type]
- **Reservation Number:** [Reservation Number]
- **Event Attending:** [Event Details]

If you have any questions or need further assistance, please feel free to contact us at [Hotel Phone Number] or [Hotel Email Address].

We look forward to welcoming you soon!

Best regards,

[Your Name]

[Hotel Name]

[Hotel Address]