

Hotel Booking Confirmation

Dear [Client Name],

Thank you for choosing [Hotel Name] for your upcoming stay. We are pleased to confirm your reservation as follows:

Reservation Details:

- **Reservation Number:** [Reservation Number]
- **Check-in Date:** [Check-in Date]
- **Check-out Date:** [Check-out Date]
- **Room Type:** [Room Type]
- **Number of Guests:** [Number of Guests]

Hotel Information:

Hotel Address: [Hotel Address]

Contact Number: [Hotel Phone Number]

Email: [Hotel Email]

Additional Information:

If you have any special requests or need further assistance, please do not hesitate to contact us.

We look forward to welcoming you to [Hotel Name]!

Best regards,
[Your Name]
[Your Position]
[Travel Agency Name]