

Bank Funds Verification Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Dear Sir/Madam,

I am writing to formally request verification of funds held in my account with your institution. Below are the details required for this verification:

Account Holder Name: [Your Name]

Account Number: [Your Account Number]

Type of Account: [Checking/Savings]

Verification Purpose: [e.g., Loan Application, Rental Agreement]

Kindly provide a written statement confirming the balance and availability of funds in my account as of [specific date]. I appreciate your prompt attention to this matter.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]