

Environmental Impact Assessment Notification

Date: [Insert Date]

To:

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Environmental Impact Assessment Notification for [Project Name]

Dear [Recipient Name],

We are writing to inform you that [Project Name] is set to undergo an Environmental Impact Assessment (EIA) as part of our commitment to sustainable development and compliance with environmental regulations.

The purpose of this EIA is to evaluate the potential environmental impacts associated with the proposed project. Your feedback and input are vital to this process, and we encourage you to participate.

Details regarding the EIA process are as follows:

- **Project Description:** [Brief description of the project]
- **Public Consultation Date:** [Insert date]
- **Location:** [Insert location]
- **Contact Information:** [Insert contact details for further inquiries]

We appreciate your attention to this important matter and look forward to your valuable participation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Organization Address]

[City, State, Zip Code]