

Announcement for Upcoming Advisory Board Discussion

Dear Advisory Board Members,

We are pleased to announce the upcoming Advisory Board Discussion scheduled for **DATE** at **TIME**. The meeting will be held at **LOCATION** and will also be accessible via **VIRTUAL MEETING LINK** for those who prefer to join remotely.

The agenda will focus on **AGENDA TOPICS**. We believe your insights and expertise will be invaluable in guiding our discussions.

Please confirm your attendance by **RSVP DATE** so we can make the necessary arrangements.

Thank you for your continued support and engagement.

Sincerely,

YOUR NAME

YOUR TITLE

YOUR ORGANIZATION

CONTACT INFORMATION