

Donation Receipt

Date: [Date]

[Donor's Name]

[Donor's Address]

Dear [Donor's Name],

Thank you for your generous donation to [Organization Name]. Your contribution helps us to [briefly describe the purpose of the organization and how the donation will be used].

This letter serves as a receipt for your donation of \$[Amount] received on [Date of Donation].

Your donation is tax-deductible to the extent allowed by law. Please keep this receipt for your records.

If you have any questions, please feel free to contact us at [Organization's Contact Information].

Thank you once again for your support!

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization's Address]

[Organization's Tax ID]