

Dear [Community Member/Group Name],

We are excited to announce an upcoming park clean-up event at [Park Name] on [Date] from [Start Time] to [End Time]. Our community is invited to come together to enhance the beauty of our local park and create a more enjoyable environment for everyone.

Please consider joining us for this important initiative. Here are the details:

- **Location:** [Park Name & Address]
- **Date:** [Date]
- **Time:** [Start Time] to [End Time]
- **Supplies:** Trash bags, gloves, and refreshments will be provided.

To help us prepare, please RSVP by [RSVP Deadline] to [Contact Information]. Feel free to bring your family, friends, and any additional tools or supplies you can share.

Together, we can make a significant impact and promote a cleaner, healthier park for everyone to enjoy.

Thank you for your support, and we look forward to seeing you there!

Sincerely,

[Your Name]

[Your Position/Organization]

[Contact Information]