

Adjusted Monthly Sales Targets

Date: [Insert Date]

To: [Insert Sales Team/Individual Names]

Subject: Adjusted Monthly Sales Targets for [Insert Month]

Dear [Team/Individual Names],

As we continue to assess our sales performance and adapt to market conditions, we have made adjustments to our monthly sales targets for [Insert Month]. The new targets are as follows:

- Region A: [Insert New Target]
- Region B: [Insert New Target]
- Region C: [Insert New Target]

These adjustments reflect our commitment to achieving our overall sales goals while considering current market dynamics. We believe these targets are both challenging and attainable.

Please review the new targets and align your strategies accordingly. Should you have any questions or require further clarification, do not hesitate to reach out.

Thank you for your continued dedication and hard work.

Best regards,

[Your Name]

[Your Title]

[Your Company]