

Annual Awards Nomination Letter

Dear [Nominee's Name],

I am writing to nominate you for the Annual Awards in recognition of your outstanding achievements over the past year.

Your contributions to [specific project or initiative] have been exemplary. Your leadership in [specific role or task] has not only resulted in [describe a specific outcome or achievement], but has also inspired your colleagues to strive for excellence.

In addition to your project work, your commitment to [another achievement or quality] has significantly benefited our team. You [describe another specific example of achievement or impact].

Your ability to [mention key skills or attributes], along with your dedication to fostering a collaborative environment, truly sets you apart.

It is with great enthusiasm that I submit this nomination for your well-deserved recognition at the Annual Awards. Thank you for your hard work and dedication.

Sincerely,
[Your Name]
[Your Position]