

Cooperative Agreement Proposal

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a cooperative agreement between [Your Organization's Name] and [Recipient's Organization's Name]. Our shared interests in [briefly describe common interests or goals] provide a solid foundation for collaboration.

The primary objectives of this cooperation would include:

- [Objective 1]
- [Objective 2]
- [Objective 3]

We believe that by combining our resources and expertise, we can achieve significant outcomes, including [mention expected outcomes].

I would appreciate the opportunity to discuss this proposal further. Please let me know a suitable time for us to meet or have a call.

Thank you for considering this cooperative agreement. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Contact Information]