

Important Notice: Adjustments to Technical Support Availability

Dear [Team/Customers/Stakeholders],

We hope this message finds you well. We would like to inform you that there will be adjustments to our technical support availability starting from [Start Date] due to [Reason for Adjustments].

During this period, our support hours will be modified as follows:

- Monday to Friday: [New Support Hours]
- Saturday and Sunday: [New Support Hours]

We apologize for any inconvenience this may cause and appreciate your understanding as we make these necessary adjustments.

For any urgent inquiries, please do not hesitate to reach out to us at [Contact Information].

Thank you for your continued support.

Sincerely,
[Your Name]
[Your Position]
[Your Company]