

Updated Fee Structure Notification

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you of an update to our fee structure effective [Insert Effective Date]. This change is part of our ongoing efforts to provide the best quality services while maintaining sustainability.

Updated Fee Structure

Service	Old Fee	New Fee
[Service 1]	[Old Fee 1]	[New Fee 1]
[Service 2]	[Old Fee 2]	[New Fee 2]
[Service 3]	[Old Fee 3]	[New Fee 3]

If you have any questions or require further clarification, please do not hesitate to reach out to us at [Contact Information].

Thank you for your understanding and continued support.

Sincerely,
[Your Name]
[Your Position]
[Your Company]