

Dear [Client's Name],

We hope this message finds you well. We are reaching out to provide you with an important update regarding our corporate restructuring efforts.

As part of our ongoing commitment to enhance our services and optimize our operations, we have embarked on a restructuring process aimed at improving efficiency and better meeting the needs of our clients. This restructuring will involve [briefly describe key changes, e.g., shifts in leadership, new service offerings, changes in organizational structure].

We understand that change may bring questions and we are here to support you throughout this transition. Our team remains dedicated to ensuring that the level of service you receive will continue without interruption. You will continue to work with your current contacts, and we will keep you informed of any updates as they arise.

If you have any questions or would like to discuss this update further, please do not hesitate to reach out to us at [contact information]. We appreciate your trust and partnership during this time of change.

Thank you for your understanding and support.

Sincerely,
[Your Name]
[Your Position]
[Company Name]
[Contact Information]