

# Request for Participation in Fundraising Event

Date: \_\_\_\_\_

To: [Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request your participation in our upcoming fundraising event, [Event Name], which will take place on [Event Date] at [Event Location]. This event aims to [briefly explain the purpose of the fundraising event, such as supporting a cause, raising awareness, etc.].

Your involvement would greatly contribute to the success of this event and help us reach our fundraising goals. We believe that your participation would also align well with the values of [Recipient's Organization/Company].

Please let us know if you are able to join us, and feel free to reach out if you have any questions or need more information. We sincerely hope to see you at [Event Name]!

Thank you for considering our request.

Best regards,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Contact Information]