

Lease End Notification

Dear [Tenant's Name],

We hope this message finds you well. This is to inform you that your lease for the property located at [Property Address] is set to expire on [Lease Expiration Date].

As per the terms of your lease agreement, we would like to remind you to review your options regarding the end of your lease. Please let us know if you intend to renew your lease or if you plan to vacate the premises by the expiration date.

If you have any questions or require assistance with the transition, feel free to reach out to us.

Thank you for being a valued tenant.

Sincerely,

[Your Name]

[Your Position]

[Property Management Company]

[Contact Information]