

Invitation to Summer Internship Program

Dear [Intern's Name],

We are excited to invite you to participate in our Summer Internship Program at [Company Name]! Your application stood out, and we believe you would be a valuable addition to our team.

The internship will run from [Start Date] to [End Date], providing you with an opportunity to gain practical experience in [specific field or department]. During this time, you will work closely with our professionals and contribute to meaningful projects.

Please confirm your acceptance by [Confirmation Deadline]. We look forward to welcoming you to our team!

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]