

# Summer Internship Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the Summer Internship position at [Company's Name]. As a [Your Major] student at [Your University], I am eager to apply my academic knowledge in a practical setting and gain invaluable experience in the [Industry/Field].

During my studies, I have developed strong skills in [Skills Related to Internship], which I believe will be beneficial for this internship. I am particularly drawn to [Company's Specific Project or Value] and am excited about the opportunity to contribute to your team.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

[Your Name]