

Invitation to Apply for Summer Intern Positions

Dear [Recipient's Name],

We are excited to announce that [Company Name] is offering summer internship positions for aspiring professionals like you. We believe that your skills and enthusiasm would be a great fit for our team.

We invite you to apply for our summer internship program. This is a fantastic opportunity to gain hands-on experience, develop your skills, and contribute to meaningful projects.

Details of the Internship:

- **Duration:** [Start Date] to [End Date]
- **Location:** [Company Location]
- **Eligibility:** [Brief eligibility criteria]
- **Application Deadline:** [Deadline Date]

If you're interested, please submit your resume and a cover letter to [Contact Email] by the application deadline listed above.

We look forward to your application and the potential opportunity to work together this summer!

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Phone Number]

[Company Email]