

Dear [Board Member's Name],

We are writing to express our heartfelt appreciation for your invaluable service on the board of [Organization Name]. Your dedication, leadership, and commitment to our mission have made a significant impact on our community.

Throughout your tenure, you have consistently demonstrated a passion for [specific area or initiative], helping us achieve our goals and inspire others to join our efforts. Your insights and guidance have been instrumental in steering our board towards success.

Thank you for your time, effort, and unwavering support. We are grateful for your contributions, and we look forward to continuing this journey together.

With warm regards,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]