

# Notification of Changes to Our Privacy Policy

Date: [Insert Date]

Dear [Customer's Name],

We are writing to inform you about important changes to our Privacy Policy that will take effect on [Effective Date]. We believe it's essential to keep you informed about how we collect, use, and safeguard your personal information.

## Summary of Changes

- Updated information on data collection practices.
- Clarification of how we share your information with third parties.
- Enhanced security measures we have implemented to protect your data.
- New rights you have regarding your personal information.

We encourage you to read the updated Privacy Policy in full on our website at [Insert Link]. Your continued use of our services after the effective date will signify your acceptance of the revised policy.

If you have any questions or concerns regarding the changes, please feel free to contact us at [Contact Information].

Thank you for your attention to this matter and for being a valued customer.

Sincerely,

[Your Company Name]