

# Notice of Client Recognition Reception

Dear [Client's Name],

We are pleased to invite you to our Client Recognition Reception, held to celebrate our valued clients and acknowledge your continued partnership with us.

**Date:** [Date]

**Time:** [Time]

**Location:** [Venue/Address]

This is an opportunity for us to express our gratitude and for you to connect with other esteemed clients and our team. We hope you can join us for an evening of appreciation and networking.

Please RSVP by [RSVP Date] to ensure your place at the event.

Thank you for your continued support. We look forward to celebrating with you!

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]