

Announcement of Name Change

Dear [Stakeholders/Employees/Partners],

We are excited to announce that as of [Effective Date], [Old Organization Name] will be changing our name to [New Organization Name]. This decision comes as part of our commitment to [insert reason for the name change, e.g., reflect our evolving mission, align with our values, etc.].

While our name is changing, our dedication to [insert core values or mission] remains strong. Our shareholders, clients, and employees can expect the same quality of service and commitment that has defined us.

Please rest assured that this change will not affect our organization's operations, and all existing contracts, agreements, and commitments will remain in effect.

We appreciate your continual support during this transition and look forward to a future where [New Organization Name] can thrive and grow with your partnership.

If you have any questions regarding this change, please do not hesitate to reach out to us at [Contact Information].

Thank you for being an essential part of our journey.

Sincerely,

[Your Name]

[Your Title]

[New Organization Name]

[Contact Information]